

Spirit Lake Library Board Meeting

March 6, 2023

Present at the meeting: Christa Butler, Carolyn Butterworth, Frank Christenson, Cindy Davis, Matt Early, Krista Elmquist

The meeting was called to order at 5:13 p.m. by president Christenson. Minutes of the February 6, 2023, were read by Butterworth. Butler moved, seconded by Early, that the minutes be approved. Motion carried.

Copies of the financial reports were distributed. Receipts for the library for March were \$209.00. Expenses totaled \$2,558.62 in addition to payroll and utilities. Friends' receipts totaled \$492 with expenses of \$1,950.50. Motion by Early, seconded by Butler, to approve the reports. Motion carried.

Correspondence was received from Charles Bonder. No action required.

Davis reported 246 sessions of Wifi usage in February, compared to 244 in January and 149 one year ago. The inventory of audio CDs is being weeded out due to decreasing circulation.

In unfinished business, the library is waiting for a quote from Tom's Plumbing on lifting the rooftop HVAC unit.

A quote for \$798.41 to replace the broken front window was submitted by Heartland Paint, Glass, and Locksmithing. Motion by Butterworth, seconded by Butler, to approve the work. Motion carried.

In new business, a group has requested to set up an anti-vax display and hold an informational presentation in the library later in the spring, targeting parents of young children. The consensus of the board was that a notice of the meeting can be posted and the meeting held in the library's community room but no display set up.

The Friends will meet March 21. They will consider funding a "virtual walk-through" of the library, similar to one available on the Sioux Center's webpage.

Krista gave information on funding for the Summer Reading Program. The program (prizes) will be run similarly to last year's, and she is considering possible funding options including soliciting donations from businesses and/or cost-sharing with the other libraries involved in joint programming.

In miscellaneous items: The high school has requested a half-day job shadow later this month. Cindy informed the board of a possible staff resignation. Following the City calendar, the library will be closed Good Friday.

The current custodian was injured in a fall and will be incapacitated for at least a month. Cindy will pursue possible avenues to cover the job.

To facilitate the search for new library board members, Cindy will post a flier in the library and on Facebook, outlining the requirements and duties of board members.

Board members have received a copy of the Application for Accreditation from the state of Iowa. This detailed form is compiled by the librarian every three years.

The board discussed an issue that came up recently concerning someone heavily scented with perfume to the point of being a nuisance to other patrons. It is hoped that this situation will work itself out in a short time. Examples of possible libraries policies concerning odor were passed.

The next regular meeting of the library board will be Monday, April 3, at 5:15 p.m.

Respectfully submitted,

Carolyn Butterworth
Secretary