

Spirit Lake Library Board Meeting

June 3, 2024

Present at the meeting: Roger Brockshus, Christa Butler, Carolyn Butterworth, Cindy Davis, Matt Early, Heather Kalkhoff, Vicki Perry. Absent: Frank Christenson

The meeting was called to order at 5:13 p.m. by president pro tem Vicki Perry. Minutes of the May 6, 2024, meeting were read by Butterworth. Butler moved, seconded by Brockshus, that the minutes be approved. Motion carried.

April financial reports are not yet available. (See below*) Motion by Butler, seconded by Early, to approve the May bills. Motion carried.

Reports:

- Data on circulation this fiscal YTD was circulated. Check-outs totaled 41,593 for this period, compared to 41,330 a year ago. The library has 449 new accounts for this period, with a total of 3,129 active accounts.
- Cindy circulated a hand-out showing online resources available to patrons, including residents of contracting libraries, through the Spirit Lake library.
- Hoopla use again this month reached the monthly cap of \$350.00. Usage consisted audio books and e-books.

Director's Report:

- The door has been replaced.
- The library computers will likely need to be upgraded to Windows 11 next fall to avoid compatibility issues with both software and hardware. Cost will be approximately \$4,900 for 6 desktops.

New Business:

- The budget for fiscal year 2024-25 was presented and reviewed. Motion by Early, seconded by Brockshus, to accept the budget. Motion carried.
- Cindy and Krista plan to attend the conference of the Association for Rural and Small Libraries (ARSL) September 9 – 14 in Springfield, MA. Motion by Butler, seconded by Kalkhoff, to approve attendance. Motion carried.

Unfinished business:

- Concerning painting the south side of the building, a quote will be coming through 3-D Builders.

Programming and Events:

- Activities Calendar for June was distributed.
- Author programs by Gene Gross and Diana Doocy Koppen are scheduled June 5 and June 25 respectively.

Trustee Training:

- The board participated in a 15-minute discussion of chapter 2 of Crucial Conversations.

The next regular meeting of the library board will be Monday, July 1, at 5:15 p.m. Chapter 3 of Crucial Conversations will be discussed.

Motion to adjourn by Brockshus, seconded by Kalkhoff. Motion carried. Meeting adjourned at 5:56 p.m.

Respectfully submitted,

Carolyn Butterworth, Secretary

*Financials received via email on 6/4/24: Library revenue was \$453.60, Friends revenue was \$1,696.80 which included several donations towards summer reading.