

Spirit Lake Library Board Meeting

November 4, 2024

Present at the meeting: Christa Butler, Roger Brockshus, Carolyn Butterworth, Frank Christenson, Cindy Davis, Krista Elmquist, Matt Early, Heather Kalkhoff, Vicki Perry.

The meeting was called to order at 5:12 p.m. by president Christenson. Minutes of the October 7, 2024, meeting were read by Butterworth. Brockshus moved, seconded by Kalkhoff, that the minutes be approved. Motion carried.

October financial reports were reviewed. Library revenue was \$3,211.39 to the general fund, with total expenses of \$41,982.27. Friends revenue was \$1,052.28, with total expenses of \$2,418.69.

The November bills submitted totaled \$9,377.16 (without payroll and facility expenses). Friends bills were \$1,033.98. Motion by Butler, seconded by Brockshus, to approve the bills for payment. Motion carried.

Reports:

- The Annual Survey will be submitted. It will be discussed at the December meeting.

Director's Report:

- Friend's Meeting – November 19th @ noon
- Inservice held here was very well received with 18 in attendance. I gave a presentation on Artificial Intelligence in Libraryland, Samantha Bouwers from the State Library of Iowa gave a 2-hour presentation on Library as 3rd Place. The afternoon session included director's only with updates from the State Library and a roundtable discussion – very well received by staff.
- Estherville PL Inservice – Krista & Donna attended in the morning, Jill & I in the afternoon. The session was called "Verbal Judo" – on customer service – well received by staff
- Krista & I attended the Iowa Library Association Conference in Des Moines. We both felt that it was worth our time. Sessions were excellent, less politics, good location.
- Programs: Allen Eskens was great, attended by 35. Candy Walk served 342, We hosted a program at the elementary school (pre-K-gr.2) to celebrate the 1000 Books Before Kindergarten graduates (14 graduates), author Sara Broers @MML, 6:30 on the 7th
- Imagination Library is now in place in Dickinson County
- HVAC repair earlier this month. There was a bird's nest in the exhaust pipe – again. He put a downturn on it and thinks that may stop them from nesting
- Carpets were cleaned in the community room (spot cleaned in main library) by Lisa Arrowood (our custodian).
- I'm having an issue with our book supplier (Baker-Taylor) not releasing books in a timely manner due to their negotiations with the publishers. This is a problem for many libraries. We save \$\$ by using BT. Patrons are wondering why we don't have new releases, etc.

The Countywide Trustee Training will be held at the Milford Library on Tuesday, November 12, 2024, at 6:00 p.m.

New Business:

- Applications for the Library Director position were reviewed.

The next regular meeting of the library board will be Monday, December 2, 2024, at 5:15 p.m.

Early moved, seconded by Perry, that the meeting be adjourned. Motion carried. Meeting adjourned at 5:50 p.m.

Respectfully submitted,

Carolyn Butterworth, Secretary