

Spirit Lake Library Board Meeting

May 5, 2025

Present at the meeting: Christa Butler, Roger Brochshus, Carolyn Butterworth, Frank Christenson, Amy Dissmeyer, Matt Early, Krista Elmquist, Tanner Metz. Absent: Heather Kalkhoff.

The meeting was called to order at 5:08 p.m. by president Butler. Minutes of the April 7, 2025, meeting were read by Butterworth. Christenson moved, seconded by Brockshus, that the minutes be approved as read. Motion carried.

Public Comment & Correspondence: None

The total library revenue for April was \$559.15 to the general fund, with total expenses of \$38,159.37. Friends revenue was \$421.70, with total expenses of \$604.26. Motion by Butterworth, seconded by Early, to approve the April financial reports. Motion carried.

Director's Report:

- Directors' Roundtable for Northwest Iowa will be held at SLPL May 21, 2025. To date, there are fifteen registered to attend.
- Krista and Amy hosted the Spirit Lake first graders on April 23. Krista told about the summer reading program and the fun activities, and Amy guided the students to where they can find their favorite books in the library.
- Some of the books that are being removed from the collection will be donated to the Rotary Book Sale in Spencer.

New Business:

- Krista updated the board on Summer Reading, "Level Up at Your Library." A schedule of events is posted on the library webpage and includes a game board with many great programs and activities for kids. Programming costs are shared by SLPL, the Milford library, and the Arnolds Park library.
Summer reading programs for adults and older students are also being planned.
- The library budget for the upcoming fiscal year has been approved by the City of Spirit Lake. Included in the budget is a 3.5% cost of living adjustment.
- Amy updated the board on library staffing. A performance review form is being developed, and a wage step schedule is being studied.
- There was preliminary discussion concerning accessibility of the restrooms during times when there are events in the Community Room.
- The board was updated on the status of computer replacement. The specs for the small public computers are being reviewed. These will be purchased during the current budget year.

Old Business: None

Trustee Training:

- There was a 15 minute discussion of chapter 1 of Meet Me at the Library by Shamichael Hallman.

The next regular meeting of the library board will be Monday, June 2, 2025, at 5:15 p.m. Agenda will include discussion of chapter 2 of Meet Me at the Library

Christenson moved, seconded by Early, that the meeting be adjourned. Motion carried. Meeting adjourned at 6:16 p.m.

Respectfully submitted,

Carolyn Butterworth, Secretary