

# SLPL BOARD AGENDA

August 4, 2025



1. Call to order
2. Minutes                      **Motion**\_\_\_\_\_ **2nd**\_\_\_\_\_
3. Public Comment & Correspondence
4. Financial reports            **Motion**\_\_\_\_\_ **2nd**\_\_\_\_\_
  - a. Revenue            Friends \$2,668.25      Library \$274.40
  - b. Expenses           Friends \$3,734.64      Library \$36,722.41
5. Director's Report -attached
6. Old business
  - a. Meeting Room Policy
7. New business
  - a. Rescind Policies:
    - i. Petty Cash
    - ii. Public Relations
    - iii. Customer Service
    - iv. Overdues
  - b. Fee Schedule
8. Continuing Education
  - a. New Training law
  - b. : Chapter 4, *Meet Me at the Library* by Shamichael Hallman
9. Agenda items and date for next meeting—Monday, September 8, 2025
10. Adjourn

## Director's Report for August 2025

- Circulation Policy adopted at the July meeting went into effect August 1st. Staff held meetings/trainings during the second half of July to discuss the changes and prepare.
- A contract has been signed for a public copy machine. The machine is slightly smaller than the current machine but will be coin/bill operated so patrons can print and make copies on their own without staff intervention. This is good for staff workload and workflow as well as patron privacy. Patrons will also be able to print wirelessly to and scan and email from the device. The public will still need to use the staff copier for faxing services. With the additional funds this year in the capital budget to upgrade the network and computers, the general fund budget can accommodate the increase in technology budget.
- Network upgrades are scheduled for the first week of August.