

Spirit Lake Library Board Meeting

April 1, 2024

Present at the meeting: Roger Brockshus, Christa Butler, Carolyn Butterworth, Frank Christenson, Cindy Davis, Matt Early, Heather Kalkhoff, Vicki Perry.

The meeting was called to order at 5:10 p.m. by president Christenson. Minutes of the March 4, 2024, meeting were read by Butterworth. Perry moved, seconded by Kalkhoff, that the minutes be approved. Motion carried.

March financial reports were presented. Library revenue was \$279.65, and Friends revenue was \$261.00. Motion by Butterworth, seconded by Butler, to approve the March bills. Motion carried.

Reports:

- Cindy distributed a report showing types of patrons and types of books checked out during March.
- A Matomo analytics report showed hits on the library's wi-fi.

Director's Report:

- Building Issues:
 - The ceiling tile work is completed.
 - Bill to Pedersen Electric for sprinkler repair was paid.
- Our library meets the qualifications for Enrich Iowa funding:
 - Open access to provide services for lowans outside the Spirit Lake area
 - Funding for extra staff for the summer months
 - Interlibrary loan reimbursement

New business:

- Copies of the book Crucial Conversations were distributed to the board. Beginning with the May meeting, one chapter will be discussed each month as a part of board education.
- Motion by Early, seconded by Brochshus, to advertise for summer staff. Motion carried.

Policy Review:

- The Displays and Exhibits Policy was discussed. There will be a second reading at the next board meeting.
- The Confidentiality Policy was discussed. There will be a second reading at the next board meeting.

The next regular meeting of the library board will be Monday, May 6, at 5:15 p.m. Chapter 1 of Crucial Conversations will be discussed.

Motion to adjourn by Butler, seconded by Kalkhoff. Motion carried. Meeting adjourned at 5:50 p.m.

Respectfully submitted,

Carolyn Butterworth, Secretary