

Spirit Lake Library Board Meeting

June 2, 2025

Present at the meeting: Christa Butler, Roger Brochshus, Carolyn Butterworth, Frank Christenson, Amy Dissmeyer, Heather Kalkhoff, Tanner Metz. Absent: Matt Early.

The meeting was called to order at 5:15 p.m. by president Butler. Minutes of the May 5, 2025, meeting were read by Butterworth. Brockshus moved, seconded by Christenson, that the minutes be approved as read. Motion carried.

Public Comment & Correspondence: None

Financial reports were not available at the time of the meeting. The following reports were received June 3: Total library revenue for May was \$157.60 to the general fund, with total expenses of \$29,976.99. Friends revenue was \$6,927.38, with total expenses of \$3,451.64.

Director's Report:

- Directors' Roundtable for Northwest Iowa held at SLPL May 21 was successful. Approximately 12 librarians attended and discussed statistics and evaluation of library programs and services. Participants also shared information about employee performance evaluations that are done at their libraries.
- Summer Reading kicked off on May 27 with over 330 people in the library that day and 100+ kids picking up Monopoly boards. By the end of the first week, over 200 had signed up.
- Other programs included a movie at the Milford Theatre, which was attended by 142, and an outdoor event where 72 kids completed painting projects.
- Five new public computers have been ordered. The updated version of Deep Freeze is installed on one computer at the circulation desk and on one public computer.

Old Business:

- A contract with the City of Wahpeton was presented. Motion by Butterworth, seconded by Christenson, to approve the contract pending review by the library's attorney. Motion carried.
- A new staff salary adjustment proposal was presented and discussed. Tabled until a future meeting.

New Business:

- A committee will begin the review of library policies will present drafts at a later meeting.

Trustee Training:

- There was a 20-minute discussion of chapter 2 of Meet Me at the Library by Shamichael Hallman.

The next regular meeting of the library board will be Monday, July 7, 2025, at 5:15 p.m. Agenda will include discussion of chapter 3 of Meet Me at the Library and further discussion of the salary adjustment proposal.

Christenson moved, seconded by Kalkhoff, that the meeting be adjourned. Motion carried. Meeting adjourned at 6:20 p.m.

Respectfully submitted,

Carolyn Butterworth, Secretary