

Spirit Lake Library Board Meeting
December 8, 2025

Present at the meeting: Christa Butler, Carolyn Butterworth, Frank Christenson, Amy Dissmeyer, Matt Early, Tanner Metz, Heather Kalkhoff. Absent: Roger Brochshus

The meeting was called to order at 5:12 p.m. by president Butler. Minutes of the November 3, 2025, regular meeting and the November 21, 2025, special meeting were read by Butterworth. Christenson moved, seconded by Kalkhoff, that the minutes of both meetings be approved as read. Motion carried.

Public Comment & Correspondence: None

Financial Report: Not yet available

Director's Report:

- Documentation was submitted to the Carnegie Corporation showing the library's original beginning as a Carnegie library. This qualified our library for a grant, and SPL will receive \$10,000 in January, 2026. There are no restrictions on how the grant may be used.
- The Santa's village activity will be Saturday, December 13, 10:00 a.m. – 1:00 p.m.
- The 1,000 Books Before Kindergarten mural will be installed December 10 – 11, with the unveiling and first induction to be held Saturday, December 20 at 10:00 a.m.

Old Business: None

New Business:

- The Capital Requests form from the City for FY 2027 (July 1, 2026 – June 30, 2027) is due by December 31. By consensus, it was agreed to include carpet, interior paint, and sprinklers for the upcoming years.

Director Search Update:

- The application has been posted on various library sites.

Motion by Christenson, seconded by Kalkhoff, to move to closed session. Motion carried.

Motion by Christenson, seconded by Early, to move out of closed session. Motion carried.

Motion by Christenson, seconded by Metz, to employ Krista Elmquist as interim director and to compensate her as the board has deemed appropriate for the period December 20 until a new director is in place. Motion carried.

The next regular meeting of the library board will be Monday, January 12, 2026, at 5:00 p.m.

Metz moved, seconded by Butterworth, that the meeting be adjourned. Motion carried. Meeting adjourned at 6:00 p.m.

Respectfully submitted,

Carolyn Butterworth, Secretary