

Spirit Lake Library Board Meeting

October 7, 2024

Present at the meeting: Christa Butler, Roger Brockshus, Carolyn Butterworth, Frank Christenson, Cindy Davis, Krista Elmquist, Matt Early, Heather Kalkhoff, Vicki Perry.

The meeting was called to order at 5:13 p.m. by president Christenson. Minutes of the September 9, 2024, meeting were read by Butterworth. Kalkhoff moved, seconded by Butler, that the minutes be approved. Motion carried.

September financial reports were reviewed. Library revenue was \$174.40 to the general fund, with bills of \$27,790.50. Friends revenue was \$914.50, with bills of \$1,612.85.

The October bills submitted totaled \$6,201.98, and Friends bills, \$2,418.69. Motion by Early, seconded by Brockshus, to approve the bills. Motion carried.

Reports:

- The September Inter Library Loan report and Hoopla report were circulated for review. Hoopla usage remains at approximately 2:1 audio books as compared to e-books.

Director's Report:

- Cindy and Krista will be attending the Iowa Library Association meeting in Des Moines this week Wednesday through Friday.
- The building has been pressure washed.
- An additional staff member has been hired. With staff health concerns and family deaths, library staffing has been challenging.

New Business:

- Christenson presented an update on the Director search. Two applications have been received.
- Cindy updated the board on the status of Wahpeton City Council's decisions.

Programming and Events:

- Allen Eskens, author, will speak at the Milford Library Community Room October 19 at 2:00 p.m.
- The county-wide library staff in-service will be held at the Spirit Lake Library October 30 from 9:00 a.m. to 1:00 p.m. Reminder: the library will be closed during those hours, opening at 1:00 that day.
- Countywide trustee training will be November 12 at the Milford Library.

Policy Reviews:

- Library policies concerning Fire, Hours, Building Maintenance, and Customer Service were reviewed. Butterworth moved, seconded by Kalkhoff, that the policies be approved with no changes. Motion carried

The next regular meeting of the library board will be Monday, November 4, 2024, at 5:15 p.m. Agenda will include discussion of the Director job opening.

Early moved, seconded by Butler, that the meeting be adjourned. Motion carried. Meeting adjourned at 5:41 p.m.

Respectfully submitted,

Carolyn Butterworth, Secretary