

Spirit Lake Library Board Meeting

September 9, 2024

Present at the meeting: Christa Butler, Roger Brockshus, Carolyn Butterworth, Frank Christenson, Cindy Davis, Krista Elmquist, Matt Early, Heather Kalkhoff, Vicki Perry.

The meeting was called to order at 5:10 p.m. by president Christenson. Minutes of the August 5, 2024, meeting were read by Butterworth. Kalkhoff moved, seconded by Perry, that the minutes be approved. Motion carried.

Thank you notes to the library from children were passed.

August financial reports were reviewed. Library revenue was \$544.85 to the general fund, \$2,000 from contracting city, and \$32,375.00 from the county, with bills of \$34,724.47. Friends revenue was \$1,367.02, with bills of \$2,992.23.

The September bills submitted totaled \$5,056.48 and Friends bills, \$2,036.24. Motion by Early, seconded by Butler, to approve the bills. Motion carried.

Reports:

- The August library circulation report, Hoopla report, and new patron report were circulated for review.

Director's Report:

- The library's participation with "Bluey" at the Home Town Heroes celebration on August 7 was well received.
- The Spirit Lake High School novels class of approximately 20 students will be held at the library on Fridays.
- Sprinkler servicing/routine maintenance has been completed.
- 3-D Builders is helping in locating a painter for the building.
- The community is making plans to offer Dolly Parton's Imagination Library in Dickinson County. This program offers free books monthly to children under 5-years old. More information and fund raising will be forthcoming from the group in charge of the program.
- Interviews of applicants for a parttime library position will be held this week.
- Cindy was able to renew the library's Canva subscription available at no cost to a non-profit entity.

Programming and Events:

- September 30, 7:00 p.m., at the Spirit Lake Library: The author of One4Water, Hank Kohler, will speak.
- October 2nd, 10:00 a.m., at the Spirit Lake Library, "Who Gets Grandma's Yellow Pie Plate" will be presented by Sue Boettcher of Dickinson County Extension.
- October 19, 2:00 p.m., Milford Library, author Allen Eskens will speak.
- October 26, 2-4:00 p.m., Halloween Candy Walk at the Spirit Lake Library. Volunteers needed.
- November 7, 6:30p.m., Milford Library, author of Travels with Sara, Sara Broers, will speak.
- November 12, 5:30 p.m., Milford Library, Trustee Dinner/Inservice with Bonnie McKewon

New Business:

- The updated job description for the Spirit Lake Public Library Director was reviewed. Motion by Perry, seconded by Brockshus, to approve the document. Motion carried.
- Documents and timeline pertaining to hiring a new director were reviewed.

The board met in closed session to discuss salary for a new library director.

The next regular meeting of the library board will be Monday, October 7, 2024, at 5:15 p.m. Chapter 5 of Crucial Conversations will be discussed.

Motion to adjourn by Kalkhoff, seconded by Early. Motion carried. Meeting adjourned at 6:05 p.m.

Respectfully submitted,

Carolyn Butterworth, Secretary