

Spirit Lake Library Board Meeting

February 3, 2025

Present at the meeting: Christa Butler, Roger Brochshus, Carolyn Butterworth, Frank Christenson, Amy Dissmeyer, Matt Early, Heather Kalkhoff, Tanner Metz (prospective Library Board member)

The meeting was called to order at 5:08 p.m. by president Butler. Minutes of the January 6, 2025, meeting were read by Butterworth. Christenson moved, seconded by Kalkhoff, that the minutes be approved as read. Motion carried.

Tanner Metz was welcomed as new Library Board member, to be finalized with approval by the City. January financial reports from the City were not received by meeting time. Total library revenue for January was \$10,777.18 to the general fund (which includes payment from contracting city, Orleans), with total expenses of \$41,768.34. Friends revenue was \$2,083.18, with total expenses of \$909.29. The February bills submitted totaled \$4,542.29 (without payroll and facility expenses). Friends' bills were \$367.87. Motion by Butterworth, seconded by Early, to approve the bills for payment. Motion carried.

Reports:

- A draft of an agreement from Wahpeton has been received and is being reviewed.

Director's Report:

- On January 14, Amy attended a New Directors' Zoom call and met several other directors who are new to their libraries. This was followed up with a phone call with Bonnie McKewon, who will be visiting our library to meet with Amy and Krista this week.
- Krista and Amy continue to work on the library's collection and have shifted some budgeted funds to children's items as a trial for February. They are also studying changes to the physical layout of the children's section of the library.
- The three area libraries have met and planned much of the summer reading program, "Level Up at Your Library."

New Business:

- Board member Tanner Metz was welcomed to the board.
- Amy is investigating a library subscription to Ancestry.com.
- The book Meet Me at the Library by Shamichael Hallman was approved by consensus as a study for upcoming Board continuing education.
- Motion by Christenson, seconded by Kalkhoff, to allow Amy to continue to explore Google Workspace and to contract with Google for a library account if she feels that it is appropriate.
- Amy reported that work is continuing on reviewing the library's collection, with weeding out those books that haven't been checked out for three years or more.

Old Business: None

The next regular meeting of the library board will be Monday, March 3, 2025, at 5:15 p.m.

Brockshus moved, seconded by Christenson, that the meeting be adjourned. Motion carried. Meeting adjourned at 5:50 p.m.

Respectfully submitted,

Carolyn Butterworth, Secretary