

Spirit Lake Library Board Meeting

January 8, 2024

Present at the meeting: Roger Brockshus, Christa Butler, Carolyn Butterworth, Frank Christenson, Cindy Davis, Matt Early, Heather Kalkhoff, Vicki Perry.

The meeting was called to order at 5:13 p.m. by president Christenson. Minutes of the December 6, 2023, meeting were read by Butterworth. Kalkhoff moved, seconded by Perry, that the minutes be approved. Motion carried.

Correspondence was passed.

Davis presented the financial reports. Motion by Early, seconded by Brockshus, to approve the reports. Motion carried.

Reports and presentations:

- Santa's Village December 9 was very successful, with 438 attendees.
- Breanna Cother is working on the Library's new website. This will be presented at the February Library Board meeting.

Director's Report

- Hoopla charges for 1 week were \$25.53.
- The process for changing to Premier Communications is in progress. This will take up to 10 days.
- The incident with a client of Lakes Life Skills was discussed. LLS will cover the cost of window repair. We will continue to welcome LLS clients and staff to the library.
- Circulation for the last 6 months of 2023 was over 22,000.

Unfinished business:

- There are changes in patron access policies due to licensing and subscription requirements. Only residents and property owners of Spirit Lake, its contracting cities, and rural Dickinson County will have access to the library's online database subscriptions. Libby users should use their hometown library to access it.

New Business:

- Cindy is working on budget and capital request forms for city budgeting purposes. Possible long-term capital improvements to budget for include exterior painting, landscaping, new carpet, and bathroom improvements.
- Christa Butler volunteered to prepare the director evaluation.

Programming and Events:

- The DVD "Silent Night in Algona" will be shown at 6:00 p.m. January 10.
- Gentiva Hospice personnel will present Hospice 101 on January 16.

The next regular meeting of the library board will be Monday, February 5 at 5:15 p.m.

Motion to adjourn by Butler, seconded by Kalkhoff. Motion carried. Meeting adjourned at 5:58 p.m.

Respectfully submitted,

Carolyn Butterworth, Secretary