

Spirit Lake Library Board Meeting

January 6, 2025

Present at the meeting: Christa Butler, Carolyn Butterworth, Frank Christenson, Amy Dissmeyer, Heather Kalkhoff, Vicki Perry. Absent: Roger Brockshus, Matt Early

Prior to the meeting, Board members introduced themselves to new Library Director, Amy Dissmeyer.

The meeting was called to order at 5:23 p.m. by president Christenson. Minutes of the December 2, 2024, meeting were read by Butterworth. Butler moved, seconded by Kalkhoff, that the minutes be approved as read. Motion carried.

December financial reports from the City have not yet been received. Total library revenue was \$3,123.08 to the general fund (which includes Inter-Library Loan reimbursement of \$2,418.50), with total expenses of \$27,131.45. Friends revenue was \$13,717.70, with total expenses of \$1,346.38.

The December bills submitted totaled \$2,487.82 (without payroll and facility expenses). Friends bills were \$909.29. Motion by Perry, seconded by Kalkhoff, to approve the bills for payment. Motion carried.

Reports:

- The Circulation/Reserve Statistics report was reviewed and discussed.

Director's Report:

- Amy reported that her transition is going well, including support from the staff and connecting with the Arnolds Park and Milford libraries.
- Amy has been reviewing the nature of the library's collection, selecting those materials with multiple copies and donating them, and preparing some books for donation to the Dickinson County Museum, where they will be safely kept for future reference.
- Amy and Krista will be working on evaluating the book budget, with a goal of appropriately allocating the budget according to circulation needs.

New Business:

- Vicki Perry verbally submitted her resignation from the Library Board effective at the end this meeting. Motion by Butterworth to regretfully accept the resignation and thank Vicki for her many years of service. Seconded by Butler and carried.
- Officers for the upcoming year were elected. Kalkhoff moved, seconded by Perry, that Christa Butler be elected board president. Motion carried. Perry moved, seconded by Butler, that Carolyn Butterworth be elected secretary. Motion carried.
- Amy noted that she will be out of the library January 23 – 27 to attend the final meeting of her term with the American Library Association.

Old Business: None

The next regular meeting of the library board will be Monday, February 3, 2025, at 5:15 p.m. Agenda items will include discussion of a new board member and suggestions for upcoming Library Board education.

Perry moved, seconded by Butterworth, that the meeting be adjourned. Motion carried. Meeting adjourned at 5:50 p.m.

Respectfully submitted,

Carolyn Butterworth, Secretary